



Career Opportunities

Manger, International TPA Services

CMN Global Inc. (www.cmn-global.com), a Europ Assistance Group company (www.europ-assistance.com), is a global firm with over 7,000 employees. CMN has been in Markham area for over 10 years, and serves international health insurance companies by managing medical treatment provided in the US and Canada.

CMN provides medical case management, claims processing and manages its own PPO network to discount US medical claims and has grown from 40 employees in 2005 to over 200 currently. Providing excellent service and communication to our clients is crucial to our customers' success.

CMN invests in their staff; see a list of some of the benefits that we provide our staff:

- Comprehensive group benefits plan
- Group RRSP
- Recently implemented wellness plan
- Free parking

With the growth that CMN is experiencing, there is a requirement for another **Asia-Pacific Contract Specialist** to work with our international providers.

Please visit us at www.cmn-global.com to see how we help patients, reduce health costs and maintain a strong employee culture.

Responsibilities:

- Manages provider contracts by ensuring all credentialing documentation is received and documented.
- Evaluates or monitors contract performance to determine necessity for amendments or extensions of contracts, and compliance to contractual obligations.
- Analyzes price proposals, financial reports, and other data to determine reasonableness of prices.
- Assists clients and key individuals with interpretation of contract terms and conditions.
- Manages and nurtures relationships with existing and potential providers.
- Ensures all providers have formalized and accurate contracts.
- Utilizes problem solving skills and negotiating techniques to resolve conflict issues.
- Communicates with Senior Manager as appropriate for problem solving, direction and planning, as well as knowledge issues.

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Qualifications:

- Minimum 2 years of relevant health care and/or Insurance experience.
- Superior oral and written communication skills.
- Excellent computer skills.

Assets:

- Minimum 2 years of relevant health care and/or insurance experience.
- Superior oral and written communication skills.
- Excellent computer skills.
- Ability to speak multiple languages – primarily English, Cantonese and Mandarin.

If this describes your skills, please apply by **October 13, 2011** by submitting your resume with cover letter explaining why you are interested in this position to: **hr@cmn-global.com**. Please indicate the job title **Asia-Pacific Contract Specialist** in the subject line. Or fax your resume to: **905-669-2318**.