



Career Opportunities

24 November 2011

Repricer

CMN Global Inc. (www.cmn-global.com), a Europ Assistance Group company (www.europ-assistance.com), is a global firm with over 7,000 employees. CMN has been in Markham area for over 10 years, and serves international health insurance companies by managing medical treatment provided in the US and Canada.

CMN provides medical case management, claims processing and manages its own PPO network to discount US medical claims and has grown from 40 employees in 2005 to over 200 currently. Providing excellent service and communication to our clients is crucial to our customers' success.

CMN invests in their staff; see a list of some of the benefits that we provide our staff:

- Comprehensive group benefits plan
- Group RRSP
- Recently implemented wellness plan
- Free parking

With the growth that CMN is experiencing, there is a requirement for another **Repricer** to work with our international clients.

Please see us at www.cmn-global.com to see how we help patients, reduce health costs and maintain a strong employee culture.

Responsibilities:

- Determines and coordinates repricing and routing claims by assigned networks.
- Communicates with networks in follow-up of outstanding claim repricing.
- Interprets and reviews direct provider contracts to determine accurate repricing of allowable claims.
- Completes revisions to all repriced claims to ensure that claims are properly repriced.
- Explain the repricing breakdown and process to ensure understanding and agreement from providers.
- Ensures that the departmental production standards are met in terms of accuracy and turnaround time.
- Production of weekly and monthly client reports.
- Provide excellent customer service as the main point of contact for particular clients.

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Qualifications:

- Post Secondary Education or relevant experience.
- Demonstrated accurate mathematical skills.
- Proficient and accurate data entry skills.
- Strong decision making/analytical abilities.
- Excellent organizational capability.
- Ability to work with internal and external customers and balance multiple priorities.
- Exemplary verbal and written customer service skills.
- Excellent working knowledge of computer programs and office equipment.

Assets:

- Advance knowledge of Excel, Visio, Project, Access and SQL queries.
- Experience in Insurance industry.
- Experience with United States Medical Insurance system.
- Ability to speak multiple languages – primarily French and/or Spanish.
- Experience with interpreting and understanding contractual terms.

If this describes your skills, please apply by submitting your resume with cover letter to: **hr@cmn-global.com**. Please indicate the job title **Repricer** in the subject line or fax your resume to: **905-669-2318**.